



**BOEKE'S WOODSHOP, INC.**

2815 269<sup>th</sup> Ave NE  
ISANTI, MN 55040

APPLICATION FOR EMPLOYMENT

Date: \_\_\_\_\_

Applicants for all positions are considered without regard to race, color, creed, religion, sex, national origin, marital status, disability, age, and status with regard to public assistance, sexual orientation, or any other legally protected status.

NAME \_\_\_\_\_

Last

First

Middle

ADDRESS \_\_\_\_\_

Number

Street

City

State

Zip Code

TELEPHONE: (\_\_\_\_) \_\_\_\_\_ BIRTH DATE \_\_\_\_\_

Applicant source:     ( ) Walk In           ( ) Ad, Newspaper: \_\_\_\_\_

( ) Referral, Who? \_\_\_\_\_ ( ) Other: \_\_\_\_\_

Are you 18 years or older?     Yes \_\_\_\_\_     No \_\_\_\_\_

Have you filed an application here before?     Yes \_\_\_\_\_     No \_\_\_\_\_

If yes, give date: \_\_\_\_\_

Have you ever been employed here before?     Yes \_\_\_\_\_     No \_\_\_\_\_

If yes, give date: \_\_\_\_\_

Are you employed now?     Yes \_\_\_\_\_     No \_\_\_\_\_  
May we contact your present employer?     Yes \_\_\_\_\_     No \_\_\_\_\_

Can you be lawfully employed in this country?     Yes \_\_\_\_\_     No \_\_\_\_\_

If hired, you will be required to submit documents sufficient to establish employment authorization and identity in compliance with the Immigration Reform and Control Act of 1986. While you need not provide this proof of citizenship or immigration Status at the time you are interviewed. Please be prepared to assure us that you can do so immediately upon being hired.

Date available for work: \_\_\_\_\_ Expected pay per hour: \$ \_\_\_\_\_

Are you available to work? Full-Time \_\_\_\_\_ Part-Time \_\_\_\_\_ Temporary \_\_\_\_\_

Are you available to work? Day Schedule \_\_\_\_\_ Evening Schedule \_\_\_\_\_

Circle days available to work?     Sun Mon Tue Wed Thu Fri Sat

Position Desired: \_\_\_\_\_

State any additional information you feel may be helpful to us in considering your application. \_\_\_\_\_

Are you on a lay-off and subject to recall? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you been convicted of a felony within the last 7 years?  
(Conviction will not necessarily disqualify applicant from employment)

Yes \_\_\_\_\_ No \_\_\_\_\_ if yes, give complete details

Give name, address, telephone number and how long you have known the individual for three references who are not related to you, are not previous employers and have known you're for at least one year.

	Name	Address	Phone #	How Long Known
1)	_____			
2)	_____			
3)	_____			

### **MILITARY SERVICE RECORD**

Were you in the U.S. Armed Forces? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what branch? \_\_\_\_\_

Dates of duty: From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_

List duties in the service including special training:

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**EDUCATION**

Name and address of School

High School: \_\_\_\_\_

Vocational: \_\_\_\_\_

College: \_\_\_\_\_

Other: \_\_\_\_\_

Circle Last year Completed

Did You Graduate?

Subjects Studied & Degree

9 10 11 12 or GED

Yes No

1 2

Yes No

1 2 3 4

Yes No

Describe any specialized training, correspondence, courses, etc. \_\_\_\_\_

**Employment Experience:** List your current or most recent employment first, then your next most recent employment. Please account for any time gaps between employers. Be specific on all information requested. Use back of application if necessary. Exclude organization names, which include, for example, race, color, religion, sex, or national origin.

1.) Firm \_\_\_\_\_ Address \_\_\_\_\_  
Number Street City/State Zip

Telephone \_\_\_\_\_ Date Employed: From \_\_\_\_\_ To: \_\_\_\_\_  
Month / Year Month/Year

Hourly Rate/Salary: Starting: \$ \_\_\_\_\_ Ending: \$ \_\_\_\_\_

Job Title: \_\_\_\_\_ Duties: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Why are you leaving? \_\_\_\_\_

2.) Firm \_\_\_\_\_ Address \_\_\_\_\_  
Number Street City/State Zip

Telephone \_\_\_\_\_ Date Employed: From \_\_\_\_\_ To: \_\_\_\_\_  
Month / Year Month/Year

Hourly Rate/Salary: Starting: \$ \_\_\_\_\_ Ending: \$ \_\_\_\_\_

Job Title: \_\_\_\_\_ Duties: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Why are you leaving? \_\_\_\_\_

3.) Firm \_\_\_\_\_ Address \_\_\_\_\_  
Number Street City/State Zip

Telephone \_\_\_\_\_ Date Employed: From \_\_\_\_\_ To: \_\_\_\_\_  
Month / Year Month/Year

Hourly Rate/Salary: Starting: \$ \_\_\_\_\_ Ending: \$ \_\_\_\_\_

Job Title: \_\_\_\_\_ Duties: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Why are you leaving? \_\_\_\_\_

4.) Firm \_\_\_\_\_ Address \_\_\_\_\_  
Number Street City/State Zip

Telephone \_\_\_\_\_ Date Employed: From \_\_\_\_\_ To: \_\_\_\_\_  
Month / Year Month/Year

Hourly Rate/Salary: Starting: \$ \_\_\_\_\_ Ending: \$ \_\_\_\_\_

Job Title: \_\_\_\_\_ Duties: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Why are you leaving: \_\_\_\_\_

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**Other Previous Employers:**

Firm Name	Location	Employed From	To	Last Wage	Job Title
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5.)

6.)

7.)

8.)

**\*\* Use back of application if more room is needed \*\***

List Special skills, licenses (i.e. Class B) and qualifications, including those acquired from employment or other experience:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPLICATION'S STATEMENT**

“I certify that all of the foregoing and below answers and statements are true and complete to the best of my knowledge, and I understand that any false or misleading information provided may result in my immediate discharge. I understand and agree that this employment application, by itself or together with other company documents or policy statements, does not create a contract of employment.”

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

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**\*\* Use the space below if you need more room for application information**